X12 External Code Lists: Submitting Maintenance Requests
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- This presentation is not intended to represent legal advice.
- The content is point-in-time information, which is subject to revision.
- If you have questions regarding specific information shared during this presentation, please send them to info@x12.org
- Visit www.x12.org for additional details about X12
AGENDA

• Introduction
• Code List Overview
• Maintenance Request Form
Code lists

• Sets of codes, with associated definitions and other supporting information, which may be used within X12 work products to enable effective and consistent communication between trading partners
Internal Code Lists

• Code lists established and maintained within the X12 EDI Standard
• Maintained by the Accredited Standards Committee (ASC)
External Code Lists

• Code lists established and maintained outside the X12 EDI Standard

• May be included by reference in the X12 EDI Standard

• Maintained by X12 or other organizations, such as the United States Postal Service or the Regenstrief Institute
INTRODUCTION

• X12 is the owner of several external code lists
• External code list information is available at: www.x12.org/codes
## CODE LIST OVERVIEW

- **[www.x12.org/codes](http://www.x12.org/codes)** - Home Page:

### X12 External Code Lists

The following are the external code lists established, maintained, and published by X12.

- For a description related to a specific code list, hover over the code list name below.
- For more detailed information related to a specific code list, click on the code list name below.
- Additional help

<table>
<thead>
<tr>
<th>Code</th>
<th>Code List</th>
</tr>
</thead>
<tbody>
<tr>
<td>139</td>
<td>Claim Adjustment Reason Code</td>
</tr>
<tr>
<td>507</td>
<td>Health Care Claim Status Category Codes</td>
</tr>
<tr>
<td>508</td>
<td>Health Care Claim Status Code</td>
</tr>
<tr>
<td>886</td>
<td>Health Care Service Review Decision Reason Codes</td>
</tr>
<tr>
<td>958</td>
<td>Health Care Service Type Codes</td>
</tr>
<tr>
<td>967</td>
<td>Provider Adjustment Reason Codes</td>
</tr>
<tr>
<td>973</td>
<td>Insurance Industry Specific Remark Codes</td>
</tr>
<tr>
<td>974</td>
<td>Claim Adjustment Group Codes</td>
</tr>
<tr>
<td>977</td>
<td>Error Reason Codes</td>
</tr>
<tr>
<td>979</td>
<td>Insurance Product Codes</td>
</tr>
<tr>
<td>981</td>
<td>Service Type Descriptor Codes</td>
</tr>
</tbody>
</table>
CODE LIST OVERVIEW

• Code lists can be accessed via the link from the codes home page

• Each of the code lists have the same fields, functions, and features
CODE LIST OVERVIEW

• External Code Source 967, Provider Adjustment Reason Codes Initial Page:

Click this link to display the Maintenance Request Form For this list
• Provider Adjustment Reason Codes

Top of Maintenance Request Form:

Provider Adjustment Reason Codes

Maintenance Request Form

The Provider Adjustment Reason codes are used to report payment adjustments that are not related to a specific claim, bill, or service.

Use the form below to request maintenance to the Code List. Maintenance includes a request for a new code, a revision to the description of code, or deactivation of a code.

Note
The information submitted on this form may be edited for clarity or accuracy during the X12 triage and consideration processes.

All the fields on the form are required, except Existing Code which is only required on requests for revision or deactivation of a code, but should not be entered on a request for a new code.
• Provider Adjustment Reason Codes

Middle of Maintenance Request Form:

<table>
<thead>
<tr>
<th>Field</th>
<th>Input Section</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Name</td>
<td></td>
</tr>
<tr>
<td>*Phone</td>
<td></td>
</tr>
<tr>
<td>*Email</td>
<td></td>
</tr>
<tr>
<td>*Request Type</td>
<td></td>
</tr>
<tr>
<td>Existing Code</td>
<td></td>
</tr>
</tbody>
</table>
Provider Adjustment Reason Codes

Bottom of Maintenance Request Form:

- Brief description, published with the Code
- Include the business justification for this maintenance request here, including who would benefit and the circumstances that make the request appropriate or necessary.
MAINTENANCE REQUEST FORM

• The information submitted on the form may be edited for clarity or accuracy during the X12 triage and consideration processes

• All the fields on the form are required, except Existing Code which is only required on requests for revision or deactivation of a code
MAINTENANCE REQUEST FORM

• Five single line edit boxes:
  1. Name
  2. Phone
  3. Email
  4. Request Type
  5. Existing Code

• Two multi-line edit boxes:
  1. Brief Description
  2. Business Justification
MAINTENANCE REQUEST FORM

• Request Type is a drop-down with 3 choices:
  1. Revise a code description
  2. New code
  3. Deactivate a code
MAINTENANCE REQUEST FORM

• Brief description is the “message” published with the code value
• Business justification must describe the circumstances or scenario that would trigger use of the code, who would benefit from use of the code, and what the benefit would be.
MAINTENANCE REQUEST FORM

• Upon a successful submission, the user receives a response confirming their request was received for processing.
STATUS FUNCTIONALITY

• The Maintenance Request Status pages are updated the first of every month.

• There are 6 possible statuses for each maintenance request:

  1. Received
     The request has been submitted but is not yet under review.
2. **Triaged**
   Staff has looked at the request to ensure it's a legitimate request (not spam), that it is assigned to the correct CMG, and that all required information is present.

3. **In Process**
   The CMG has initiated their decision process.

4. **On Hold**
   The CMG has initiated their decision process but cannot complete it at this time.
5. **CMG Approved**

The CMG has considered and approved the request, this does not mean it was approved exactly as submitted, it means maintenance related to the request was approved. Requests in this status will be applied to the next version.
6. **CMG Disapproved**
The CMG has considered and disapproved the request, no maintenance action will occur. Requests in this status are complete/final.
Thank You

X12

8300 Greensboro Drive, Suite 800
McLean VA 22102
(703) 970-4480
info@x12.org
www.x12.org
store.x12.org