



X12 | ID

SEPTEMBER 2017

DISCLAIMER

This presentation is for informational purposes only.

- This presentation is not intended to represent legal advice.
- The content is point-in-time information, which is subject to revision.
- If you have questions regarding specific information shared during this presentation, please send them to info@x12.org
- Visit www.x12.org for additional details about X12



OVERVIEW

X12 is rolling out X12|ID, a new sign-in experience. This impacts a number of X12 systems, such as:

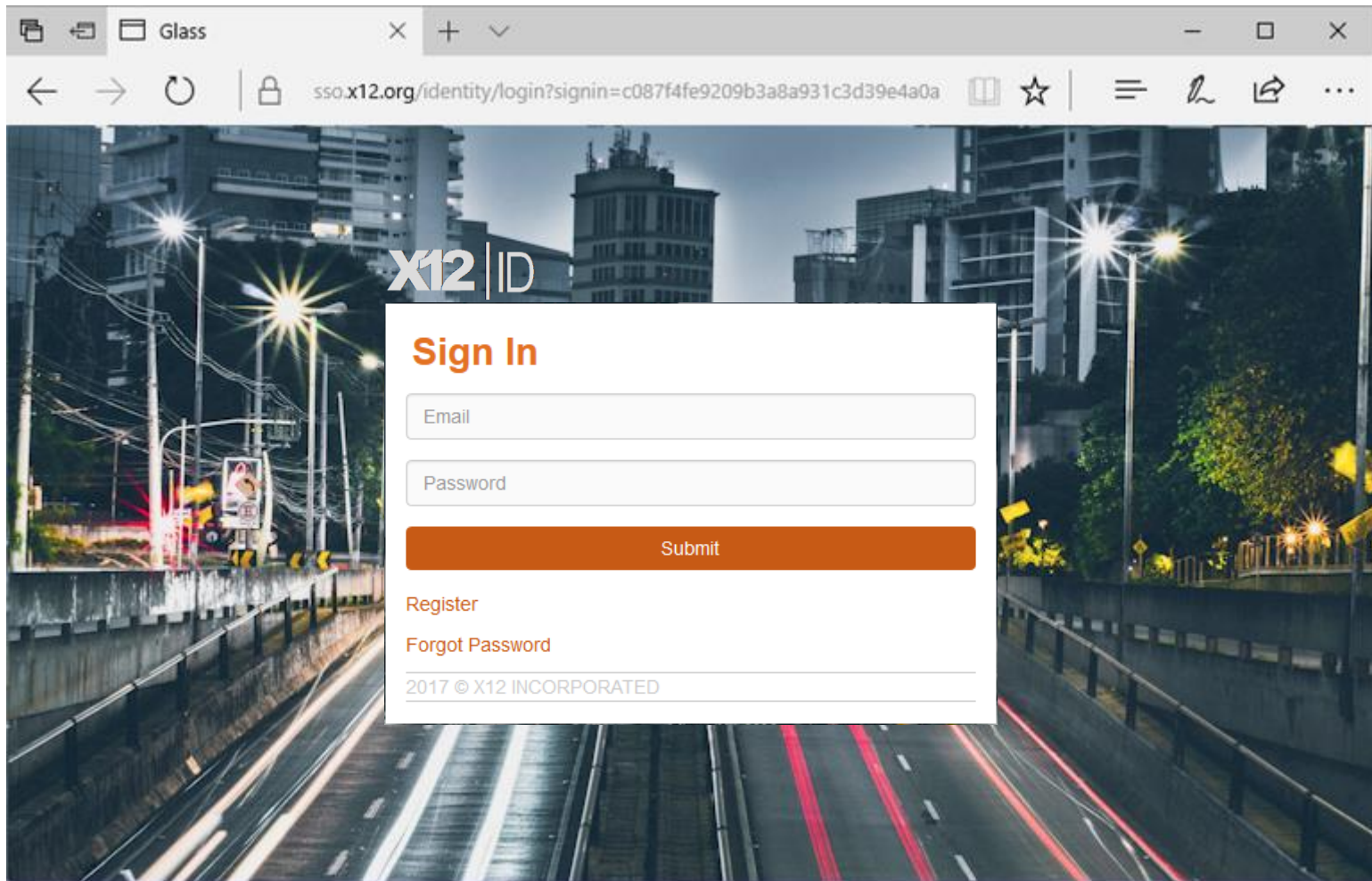
- Meeting Registration
- Membership Renewal
- The Maintenance Request System



EXISTING ACCOUNTS

- If you've used the change request form (changerequest.x12.org) or online reviewer (reviewer.x12.org), your X12 | ID is the email and password you defined when you registered to use that functionality.
- If you haven't used one of those functions, your first step will be registering to establish your credentials.

1 SIGN IN



2 REGISTER

The image shows a web browser window with the address bar displaying `sso.x12.org/identity/login?signin=c087f4fe9209b3a8a931c3d39e4a0a`. The main content is a registration form titled "Register" with the following fields and elements:

- Email
- First Name
- Last Name
- Company
- Password (highlighted with a blue callout box)
- Confirm Password
- Submit button
- Forgot Password link
- Cancel link
- Footer: 2017 © X12 INCORPORATED

The blue callout box contains the following text:


- 7 characters
- 1 alpha character
- 1 numeric digit

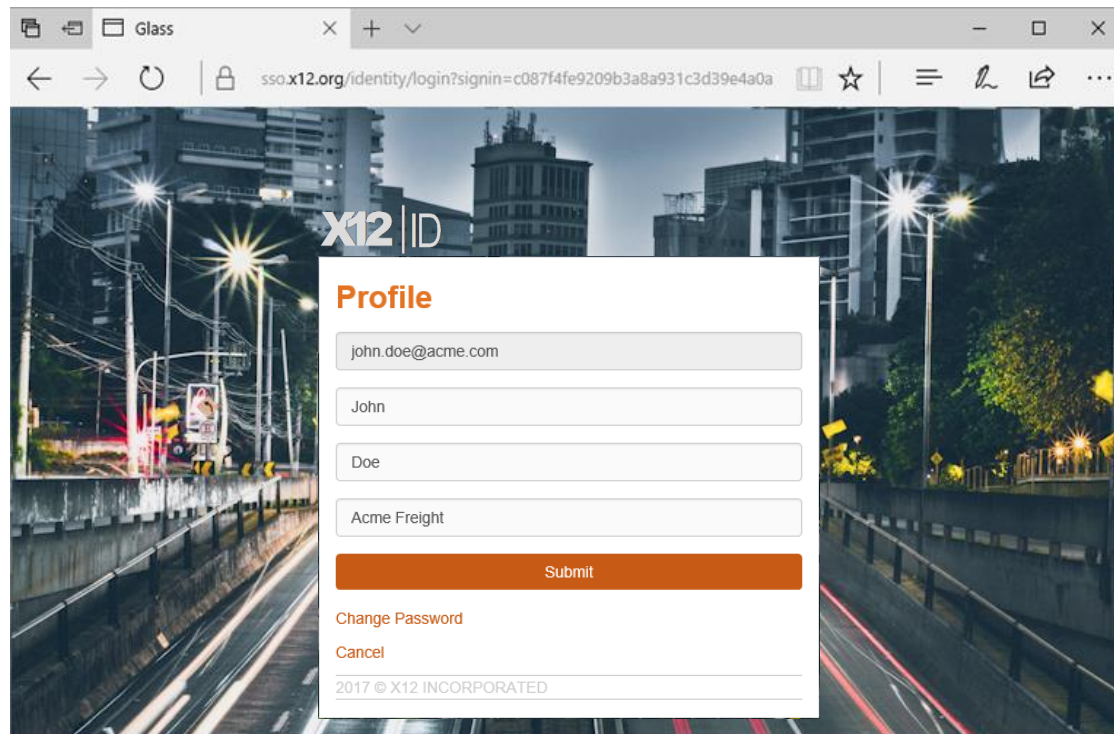
4 RESET PASSWORD

The screenshot shows a web browser window with the URL `sso.x12.org/identity/login?signin=c087f4fe9209b3a8a931c3d39e4a0a`. The page features the X12 ID logo and a 'Reset Password' form. The form contains three input fields: 'Email', 'Password', and 'Confirm Password'. Below the fields is an orange 'Submit' button. At the bottom of the form, there are links for 'Sign In' and 'Register', and a copyright notice '2017 © X12 INCORPORATED'. A purple callout bubble points to the 'Password' field, containing the text: '7 characters', '1 alpha character', and '1 numeric digit'.



5 PROFILE

You can edit your profile when you see this symbol: 



TROUBLESHOOTING

- If you forget the email you registered as your X12|ID, email support@x12.org for assistance.
- If your email address changes, email support@x12.org for assistance.
- If your organization's domain changes, the member's primary representative should contact support@x12.org for assistance with changing the emails for all the designated member representatives instead of having each member representative reaching out for assistance individually.

Other Questions?

- Contact support@x12.org