



**ASC X12 Administrative
Policy and Procedure**

ASC X12 Examples Website

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1 ASC X12 Examples Website

1.1 Introduction

The ASC X12 Steering Committee (Steering) is responsible for this policy and associated procedures. Steering publishes these policies and procedures for the benefit of the members of ASC X12, its subcommittees, task groups, and interested individuals from the general public who actively participate in ASC X12.

Organizations and individuals agree to be bound by these policies and to follow these procedures when they apply for membership and when they renew an existing membership.

Suggestions for improvements to this document are welcome. They may be submitted at <http://changerequest.x12.org>.

1.2 Background

ASC X12 understands the importance of providing reference materials that assist implementers of ASC X12 Standards. One such reference site is the ASC X12 Examples Web Site (Examples Site). This site provides convenient access to examples of ASC X12 transaction transmissions, including the data stream and a description of the associated scenario.

The policies and procedures associated with the Examples Site are detailed in this document.

1.3 Examples Site Policy

The Examples Site includes examples created by ASC X12 subcommittees and examples created by implementers.

All examples presented on this site are intended to be educational and do not supersede or override the requirements for associated ASC X12 Standards including transaction sets, TR3s, schema or any other official ASC X12 product. If there is any discrepancy between an example on the Examples Site and the underlying instructions in the ASC X12 product from which it is derived, the underlying ASC X12 product prevails. In other words, if a posted example is inconsistent or conflicts with instructions in the corresponding TR3, the TR3 instructions prevail.

Properly cited links to this site may be used to refer trading partners or other interested parties to these examples without an express consent from ASC X12.

Examples posted on this site are considered to be in the public domain and as such, intellectual property rights are forfeited and otherwise inapplicable.

ASC X12 is only responsible for the syntactical accuracy, other accuracy is the responsibility of the example contributor.

All examples must meet the following general requirements:

- Be syntactically accurate based on the applicable version of the Standard.
- Include a descriptive scenario and the associated data stream.
- Use fictional individuals and de-identified information.
- Fictional individuals in the examples cannot be characters from books, plays, movies, songs or any other copyrighted or public domain character.

In addition to the general requirements, examples posted by ASC X12 subcommittees must meet the following requirements:

- Be approved according to policies and procedures established by the subcommittee.

In addition to the general requirements, examples contributed by other implementers must meet the following requirements:

- The contributor must provide contact information with the submission. If posted, the contributed example will include the name of the contributing entity unless the entity indicates that they do not want to be publicly identified.
- The contributor may revoke the example after it is posted by submitting a written request to ASC X12 at examples@ascx12.org.
- The contributor may submit revisions to the example after it is posted by submitting a written request to ASC X12 at examples@ascx12.org.

1.4 Examples Site Procedures – Subcommittee examples

There are two paths to the Examples Site for ASC X12 created examples.

Note:

There is not a validation step for the scenario that accompanies the data stream. The accuracy of the scenario is the responsibility of the ASC X12 group.

Subcommittees identify examples for posting to the website:

1. A subcommittee or a subcommittee sub-group creates an example for a particular business use of an ASC X12 transaction.
2. The subcommittee vets and approves the example, following their documented approval procedures.
3. The subcommittee chair, or their designee, submits the example to examples@ascx12.org for verification and posting.
4. The individual responsible for monitoring examples@ascx12.org processes the example:
 - Runs the example through a designated syntax verification tool.
 - If the example passes the syntax verification, the example is posted to the Examples site and loaded into OnlyConnect.
 - If the example does not pass the syntax verification, the subcommittee chair, or their designee, is notified of the syntax issues. The example is resubmitted to examples@ascx12.org when the issues are corrected.

Subcommittees publish Technical Reports or other formal work products that include examples:

1. The publisher notes a candidate example in an official ASC X12 work product and processes the example:
 - Runs the example through a designated syntax verification tool.
 - If the example passes the syntax verification, the example is posted to the Examples site and loaded into OnlyConnect.
 - If the example does not pass the syntax verification, the subcommittee chair, or the project delegate for the source work product, is notified of the syntax issues. The example is resubmitted to examples@ascx12.org when the issues are corrected.

1.5 Examples Site Procedures – Contributed examples

All examples contributed by a non-ASC X12 group follow this path.

Note:

There is not a validation step for the scenario that accompanies the data stream. The accuracy of the scenario is the responsibility of the contributor.

1. A representative of an implementer submits the example to examples@ascx12.org for verification and posting.

2. The individual responsible for monitoring `examples@ascx12.org` processes the example:
 - Runs the example through a designated syntax verification tool.
 - If the example passes the syntax verification, the example is posted to the Examples site and loaded into OnlyConnect.
 - If the example does not pass the syntax verification, the contributor is notified of the syntax issues. The example is resubmitted to `examples@ascx12.org` when the issues are corrected.

1.6 Document History

- 12/10/2013: revision approved by the ASC X12 Steering Committee.
- 10/30/2013: new policy and procedure approved by the ASC X12 Steering Committee.