

X12N/TGA/WG4 - Procedural Review and Education

Purpose

The X12N Project Management Office (TGA) Procedural Review and Education Work Group 4 (WG4) reports to the Project Management Office Task Group.

This group is responsible for:

- Establishing the guidelines for ensuring procedures were followed for all work products developed in X12N.
- Ensuring that procedures were followed by the developing workgroups within X12N for all work products.
- Creating and maintaining training materials 4. Developing the educational programs for X12N.

Scope

The Work Group shall adhere to the applicable X12 Organization and Procedures Manual, Standing Documents, and X12N procedures. The highest-level documents of X12 and X12N shall govern in the event of conflict. The work group directly supports activities of the Subcommittee, its task groups, its work groups, and its management teams.

The Work Group's principal responsibilities are to:

- Develop procedures and process flows for procedural review of X12N work products including but not limited to Technical Reports.
- Ensure due process was followed for all X12N.
- Maintain and update all training documents.
- Announce Public Comment Periods.
- Announce and facilitate Informational Forums

Document History

New versions of this document are effective on the approval date unless otherwise designated.

Date	Description
09/15/2017	Converted to ASC90.05.